

BY-LAWS OF
THE DAYTON KNITTING GUILD
(Dayton, Ohio)

ARTICLE I
NAME AND PURPOSE

1. This organization shall be known as The Dayton Knitting Guild.
2. The purpose of this Guild is to further interest in knitting. This Guild shall be a nonprofit organization providing education and communication to advance quality of workmanship and creativity in knitting endeavors.

ARTICLE II
MEMBERSHIP

1. Membership is open to all persons interested in the purpose of the Guild. Membership is effected by the payment of annual dues.
2. All members of this Guild are eligible to become a member of The Knitting Guild of America (TGNA).

ARTICLE III
EXECUTIVE BOARD OF DIRECTORS

1. The Executive Board shall be composed of five (5) members: President, Vice-President, Secretary, Treasurer, and immediate Past President.
2. The Executive Board shall meet as needed to maintain the active business of the Guild.
3. A majority of the Executive Board shall constitute a quorum for the transaction of business at any Board meeting.
4. Vacancies on the Executive Board shall be filled by agreement of the active Executive Board members.
5. Any single expenditure exceeding two hundred dollars (\$200) must be approved by a majority of the Executive Board.

6. The Executive Board has the responsibility of approving the Guild programs as submitted by the Vice President.
7. The Executive Board shall create Committees as necessary to carry out the purpose/business of the Guild.
8. The Executive Board shall review advertising rates in the newsletter and will adjust the rate schedule as deemed appropriate with the monies collected to be used to finance Guild activities.

ARTICLE IV OFFICERS AND DUTIES

1. The term of office for all officers of The Dayton Knitting Guild shall be for two (2) years.
2. The President or the president's appointee shall preside at meetings of the membership and of the Executive Board. The President or the president's appointee may attend any committee meeting. The President, after consultation with the Executive Board, shall appoint committee chairs. Committee duties shall be determined at the time of appointment.
3. The Vice-President shall assist the President and serve in the absence of the President. The Vice-President is responsible for submitting a proposed annual program schedule.
4. The Treasurer shall receive and disburse all monies of the Guild. The Treasurer shall present a statement of current financial condition at each meeting of the members.
5. The Secretary shall keep minutes of the proceedings of all Executive Board meetings. The Secretary may also be responsible for the Guild website and associated communication technology.

ARTICLE V DUES

1. The Dayton Knitting Guild calendar will run from July 1st of the current year through June 30th of the following year.
2. All members of the guild will pay dues. New members may have the cost of membership pro-rated based on Guild calendar year.
3. Priority will be given to Guild members who have paid dues as of September 30th of the current Guild year to attend the annual knitting retreat.
4. If a cost adjustment is needed for the Guild to properly conduct business, a price adjustment to the dues will be proposed by the Executive Board with guild membership voting for approval.
5. Non-members of the Guild may subscribe to the newsletter at a cost agreed upon by the Executive Board and voted on by the guild membership.

ARTICLE VI MEETINGS

Regular Guild meetings shall be held monthly, September through June.

ARTICLE VII COMMITTEES

1. The Membership chairman shall maintain the membership information and provide an annual membership directory to the members. The Membership chairman will keep attendance records of all monthly Guild meetings. The Membership chairman falls under the auspices of the Treasurer.
2. The Retreat chairman will be responsible for the logistics of the annual retreat. The Retreat chairman falls under the auspices of the Vice-President.
3. The Vendor Relations chairman shall solicit advertising for the newsletter and present agreements to existing advertisers for renewal. The Vendor Relations chairman falls under the auspices of the Treasurer.

4. The Newsletter chairman shall publish a newsletter during the months of September, December, March, and June. The Newsletter chairman falls under the auspices of the Secretary.

ARTICLE VIII ELECTION OF OFFICERS

1. A nominating committee shall be appointed by the President and announced at the March meeting. This committee shall present a slate of candidates at the April meeting with membership voting to follow.
2. The new officers shall take office July 1st.

ARTICLE IX AMENDMENTS

The Executive Board will notify the Guild members of a meeting at which by-laws are to be voted on. Changes to the by-laws must be approved by a majority of the members.

ARTICLE X DISSOLUTION

Upon the dissolution of the Guild, the Executive Board shall, after paying or making provision for the payment of all liabilities of the Guild, dispose of Guild assets exclusively for charitable purposes.